



DHRUV PUBLIC SCHOOL

(School of Tomorrow – Estb. 2004)
An English Medium Co-Educational School (C.B.S.E.)

REGISTRATION / ADMISSION FORM

Branch:..... Session: 20.....-.....

Photograph
of
Father

Photograph
of
Mother

Photograph
of
Student

Please register the name of my son/daughter/ward for Admission in your school.

STUDENT DETAILS

- Class to which admission is sought: _____
- Child's name in Full (Block Letters): _____
- Date of Birth (in Figures): _____
(in Words): _____
Age as on 31st March ____ (year of admission): yy ____ mm ____ dd ____
- Nationality of child: _____ Mother Tongue: _____
Religion: _____ Category: _____
Gender: M F Blood Group: _____
- Home Town: _____ State: _____
Address (Permanent): _____

Ph. No.: _____
Address (Present): _____

Ph. No.: _____
- School previously attended: _____
Class Passed: _____ Year: _____ % Marks: _____
- Special Interests, Hobbies: _____

FAMILY DETAILS**Father****Mother**

Name in Full:

Qualifications:

Occupation:

Designation:

Name of Organization:

Office Address:

Phone:

Email ID:

1. Particulars of Siblings studying in Dhruv Public School:

Name of Child

Adm No.

Class/section

2. Transport facility required:

YES

NO

Checklist of Documents to be submitted (Please ✓ mark)

Attested Municipal Birth Certificate (Self attested Photocopy)

Copy of Report Card of previous class.

Aadhar Card of Student & Parents are mandatory (Self attested Photocopy)

Proof of residence (ration card/ voter identity card / any other) Self attested Photocopy.

Transfer Certificate (applicable from class 1st onwards).

Signature of Father**Signature of Mother****Signature of Guardian**

.....

.....

.....

Place:**Date:** _____**(TO BE FILLED IN BY THE SCHOOL OFFICE)**

Date of admission: _____

Admission No. _____

Class to which admitted: _____

T. C.:

Received

Not Received

Principal

DHRUV PUBLIC SCHOOL

Branch:.....

DECLARATION FORM

1. I have made careful note of various details regarding the payment of school fees. I have made satisfactory arrangements for the remittance of school fees within due dates without waiting for reminder from the school.
2. I understand that the tuition fees will be paid for 12 months and transport fees for 11 months. After due date i.e. 10th to 15th, a fine of Rs. 20/- per day and after 15th onwards, a fine of Rs. 40/- per day will be charged.

Fee Schedule:

At the time of admission:	Admission + April Fee	(before 10 th April)
Monthly Fee:	May + June + July Fee	(before 10 th May)
	Aug + Sep	(before 10 th Aug)
	Oct + Nov	(before 10 th Oct)
	Dec + Jan	(before 10 th Dec)
	Feb + Mar	(before 10 th Feb)

3. I understand that request for cancellation of admission will be considered only if given in writing on the prescribed form.
4. I hereby certify that the date of birth & spelling of the name of my child/ward given in this form are correct and I shall not make a request for any change.
5. I hereby certify that in case I do not claim the Caution Money within a period of one year of cancellation of admission, I will have to forfeit my right over the refund of this amount. For the claim of Caution Money, I will show the receipt I received at the time of deposited the same.
6. I understand that rendering false or misleading information or withholding correct information may disqualify or lead to cancellation of admission / continuation of the child in this school.
7. Having carefully read the rules, regulations and procedures laid down by the school and being desirous of having my child/ward educated in Dhruv Public School, I hereby agree to abide by these rules in all respects. I understand that the decision of the management of the school shall be final and binding.
8. I hereby undertake not to withdraw the child during the academic session. It is clearly understood by us that all fees and other charges paid in advance are totally non-refundable.
9. I understand that in the event of any injury or harm during the course of my ward in the school, I shall not hold the school or authorities responsible for the same.
10. I understand that the fees may increase as per the decision of the management.
11. I hereby undertake that in case of expulsion of the child arising due to disciplinary action, misconduct or on medical or other grounds, no legal suit/claim/damage/compensation shall be filled by us nor shall it be sustainable with any authority.
12. I understand that transport facilities will be provided to specific routes only.
13. I hereby attest my signature to confirm the above declarations.

Date: _____

Signature: _____

Place:

Name in Full: _____

Address: _____